

## **Privacy Notice: Student Ambassadors Mailing List for events at Oxford Materials Science**

### **Data protection and mailing lists**

In the course of completing this registration form, you have provided information about yourself ('personal data'). We (the University of Oxford) are the 'data controller' for this information, which means we decide how to use it and are responsible for looking after it in accordance with the General Data Protection Regulation and associated data protection legislation. This includes the Privacy and Electronic Communications Regulations which apply to unsolicited direct marketing by electronic means.

### **How we use your data**

We will use your contact details to: send you information (1) about Materials Science-related events and online activities (from Oxford as well as our collaborators and other organisations)

We need to process your data for the above purposes to meet our legitimate interests in promoting the study of Materials Science generally and in higher education specifically. You can unsubscribe at any time by following the instructions provided.

We will only use your data for the purposes for which we collected it, unless we reasonably consider that we need to use it for another related reason and that reason is compatible with the original purpose. If we need to use your data for an unrelated purpose, we will seek your consent to use it for that new purpose.

### **Who has access to your data?**

Access to your data within the University will be provided to those who need to view it as part of their work in carrying out the purposes described above.

### **Retaining your data**

We will only retain your data for as long as we need it to meet our purposes, including any relating to legal, accounting, or reporting requirements.

### **Security**

Your data will be held securely in accordance with the University's policies and procedures. Further information is available on the University's Information Security website:

<https://www.infosec.ox.ac.uk/>

**Where we store and use your data**

We store and use your data on University premises in electronic form.

**Your rights**

Information on your rights in relation to your personal data are explained [here](#).

**Contact**

If you wish to raise any queries or concerns about our use of your data, please contact us at [schools.liaison@materials.ox.ac.uk](mailto:schools.liaison@materials.ox.ac.uk)