

Duty-Free Spirit Requisition



The University of Oxford - Department of Materials is authorised by the Commissioners of Her Majesty's Revenue and Customs to receive duty-free spirits (DFS) for the use in:

Combination with acids as electrolytes for electrochemical polishing and etching for examination by electron microscopy.

*Notice 47 Duty Free Spirits: use in manufacture or for medical or scientific purposes**

- You may withdraw Duty-Free Spirits from stock solely for the approved purpose mentioned above, in the quantities you need for immediate use.
- Use of Duty-Free Spirits in rooms containing duty-paid spirits, methylated spirits or other industrial alcohols is prohibited.
- Removal, under any circumstances, of issued Duty-Free Spirits from the Department of Materials premises is prohibited.

**For the full terms and conditions of the Duty-Free Licence, please contact the Finance Administrator.*

Internal Part Number:	Description:	Qty:	Issued:
E343-003HZ-01	Duty Free Ethanol 2.5 Litres		

Signature:	Print Name (BLOCK CAPITALS):	Date:	Inter. Phone No:

Cost Centre/ Project Code:	Task/ Account:	Activity/ Expenditure Type:	Source of Funds/ Expenditure Organisation:	Organisation (Cost Centre Only):

If you are a student, visitor or are not the account holder please have this form authorised by your supervisor or tutor before submission. Please note, no order can be picked without a valid cost centre/project code.

Authorisation Signature:	Print Name (BLOCK CAPITALS):	Date:	Inter. Phone No:

Office use only.

Picked by (Sign):	Print Name (BLOCK CAPITALS):	Date:	Transaction ID:

